

Alabama Bandmasters Association
Sight-reading Guidelines and Procedures
Music Performance Assessment

1. Students should enter the Sight-Reading Room in a disciplined and orderly manner.
2. Students should adjust their seating arrangement to “fit into the room” setting up as closely as you would in your band room. Be sure you have already assigned percussionists to the parts you want them to cover BEFORE going to MPA.
3. Students should place their folder under the chair.
4. Once band is seated and ready the Adjudicator will give the director the score for the sight-reading piece so that they may begin silent study of the score.
5. The room assistants will begin to pass out sight-reading materials once band is seated and once adjudicator gives the instruction to do so.
6. Section Leaders should check to make sure they were given the appropriate folder for their section. (*Do not open folder*)
7. The adjudicator will give instructions to the band about sight-reading and what is intended to be accomplished.
8. The adjudicator (assistants) will make any adjustment to folders if needed.
9. The Adjudicator will issue these instructions:
 - a. Please open your folders and remove (*name of selection to be played*). Is this the correct part in the folder for your instrument? Are there any problems?
10. The band director should then be given notice to be ready to start instruction time with band. Once band director is in place and ready the study period should begin.
11. Only 1 band director should give instructions during sight-reading.
12. The adjudicator will let the director and band know how much study time is remaining at appropriate intervals – USE ALL THE TIME ALLOTTED.
13. At the end of the review time, the adjudicator will call time and instruction will stop
14. At this time, you are allowed warm-up to play scales, and exercise or a chorale of your choosing for up to 1 minute (NOT ANYTHING FROM THE SIGHT-READING MATERIAL)
15. Once this is done, this piece should be put back up and then you will sight-read the selected piece
16. Once sight-reading is complete, each section should pass all the parts back up to the section leader. The section leader needs to quickly put the music back in score order and place it back inside the folder.
17. The room assistants will then collect all the music.
18. Students should exit the room in a disciplined and orderly manner.